

AUDIT COMMITTEE - ACTION SHEETPresented Wednesday, 22nd November 2017

15 th March 2017				
Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
56	IA Progress Report	To provide an update to audit committee once the police investigation has reached a conclusion	Lisa Brownbill	An update will be provided to audit committee once the police investigation has reached a conclusion
59	IA Strategic Plan	To include in the IA Progress report details of any uncompleted high priority audits during the year	Lisa Brownbill	The IA Progress report will include this information where applicable

12 th June 2017				
Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
5	Asset Disposal & Capital Receipts Generated	To review the criteria for the disposal of general properties to maximise capital receipts	Neal Cockerton	The process for capital receipts has been changed in that land disposals come to the Capital and Asset Programme Board for review and challenge before disposal takes place. We are currently reviewing the Capital and Asset Management Strategy and so will make reference to this process in the redrafting of this document.

19th July 2017

Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
18	Draft Statement of Accounts 2016/17	To carry out a 'dry run' in advance of the earlier publishing deadlines for Statement of Accounts	Gary Ferguson / Liz Thomas	To be built into future timetables for closure of the accounts
20	Treasury Management Annual report 2016/17 and Update Q1 2017/18 (C)	That additional in-house training be organised for Committee prior to the Treasury Management training session	Liz Thomas	All Member Treasury Management training to be arranged for 4 th December 2017, with further training to be arranged for January which specifically focuses on changes being suggested for the 2018/19 Treasury Management Strategy
20	Treasury Management Annual report 2016/17 and Update Q1 2017/18	To arrange Treasury Management training for all Members for early January 2018	Liz Thomas	All Member Treasury Management training to be arranged for 4 th December 2017, with further training to be arranged for January which specifically focuses on changes being suggested for the 2018/19 Treasury Management Strategy
20	Treasury Management Annual report 2016/17 and Update Q1 2017/18	The next report to include information on prudential indicators to demonstrate affordability on external debt levels and comparison with other council	Liz Thomas	Included within the November 2017 report to Audit Committee

27th September 2017

Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
24	Statement of Accounts 2016/17	To schedule an item in the Forward Work Programme early in the New Year to give assurance on the preparation process and resources needed to meet the future challenge of earlier accounts publishing deadlines. The item to include the outcome of discussions on the early trial of an amended accounts timetable.	Liz Thomas	Included within the Forward Work Programme for March 2018
27	IA Progress Report	Follow-up on Planning Enforcement recommendations to be reported to the Environment Overview & Scrutiny Committee at six monthly intervals.	Andy Farrow	Follow up work will be reported to Environmental Overview & Scrutiny Committee in March 2018
27	IA Progress Report	To include the follow-up report on Planning Enforcement on the Audit Committee Forward Work Programme.	Lisa Brownbill / Dave Stephens	Included within the Audit Committee Forward Work Programme for June 2018
29	Forward Work Programme	To circulate a detailed note to all Members on School Transport operations following the update to Education & Youth Overview & Scrutiny Committee on 05/10/17.	Colin Everett	The Operational Transport briefing note was issued to all members on the 20 th October 2017. There is also an all member workshop to be held on 29 th November